

From: [Oldroyd, Shelby Q.](#)
To: [Ferketich, Amy](#); [Hawkins, Julia Hawkins](#)
Cc: [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#); [Hilty, Michael](#); drosch.4@osu.edu
Subject: Public Health and the Arts Minor
Date: Tuesday, March 2, 2021 3:49:00 PM

Dear Professors Ferketich and Hawkins,

On Wednesday, February 17, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a proposal to create a new undergraduate minor in Public Health and the Arts.

I am happy to report that proposal was unanimously approved with the following contingencies:

- Request a concurrence as a formality from the Department of English, as they run the Medical Humanities minor, and there is some overlap in courses.
- Clarify advising and faculty oversight of the minor. Include a statement that explains who is in charge of the minor and include a contact.
 - Advising: Typically, an interdisciplinary minor is placed within a unit for administration or a specific advisor is chosen. Faculty advisors could oversee the minor and staff advisors could be in charge of the everyday advising issues. These people should be listed in the proposal and identified on the advising sheet.
 - Faculty oversight: Consider creating an advisory board or committee to oversee the curriculum. The committee would be in charge of monitoring the minor, making adjustments to the curriculum and would be the point of contact for units interested in adding their courses to the minor.
- Advising sheet, p. 2:
 - Credit hours required “A minimum of 12 hrs (some minors required).” This is boilerplate language & should be replaced with “A minimum of 15 hrs.”
 - Two other paragraphs (under “Approval required” and “Changing the minor”) contain boilerplate instructions for what information to share. These paragraphs should be adjusted to reflect the specifics of this particular minor.

I will return the minor proposal via curriculum.osu.edu in a minute to enable the department to address the points above.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

My best,
Shelby

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